様式第3号（第11条関係）

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| 年度時間外勤務、休日勤務及び夜間勤務命令簿  № | | | | | | | | | | | | | | | | | | | | | | | |
| 勤務1時間当たり金額 | | | | | （基本給月額）  ×1.25＝  ×12÷2288  ×1.50＝ | | | | | | | | | | | | | 課　　職名　　氏名 | | | | | |
| 所属長印 | 責任者印  直接監督 | 月日 | | 曜日 | 時間  登退庁の | | 時間  勤務命令 | | 勤務時間の区分 | | | | | | | | 勤務手当の額 | | | | 従事事務の内容 | 従事者印 | 手当支給印 |
| 時間外勤務 | | | | 休日勤務 | | 夜間勤務 | | 時間外勤務 | | 休日勤務 | 夜間勤務 |
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